

Senior School & Administration

1666 Pacific Highway (Cnr Ada Avenue) Wahroonga NSW 2076
Telephone 02 9473 7777 Facsimile 02 9473 7680

Postal Address

Locked Bag 1666 Wahroonga NSW 2076

www.abbotsleigh.nsw.edu.au



ABBOTSLEIGH

An Anglican Pre K–12 School for Girls

German Teacher Role Description

Permanent part time position (0.81 FTE- possibility of full-time) commencing 2020

Knowledge of subject matter and how to teach

- demonstrates fluency and deep knowledge of Stages 4-6 German. (Additionally, a knowledge of Latin and/or French Stage 4 would be an advantage.)
- demonstrates knowledge of pedagogy associated with teaching languages
- demonstrates knowledge of NESA or other relevant curriculum requirements
- demonstrates knowledge of information and communication technologies (ICT) appropriate to Language teaching and year levels

Knowledge of girls and how they learn

- prepares and implements lessons that use a range of teaching strategies and styles appropriate to girls' levels, abilities and interests
- differentiates the curriculum and learning tasks to provide for individual learning needs
- integrates effective ICT skills and competencies into the teaching and learning process

Planning, assessing and reporting for effective learning

- uses a variety of assessment and reporting strategies that complement and support the learning process
- maintains accurate and comprehensive records of student progress and achievement
- provides feedback to students and parents on performance in a way that builds confidence and encourages continued effort
- provides meaningful reports, both written and oral, on student performance

Communication with girls

- develops positive working relationships with the girls
- establishes and communicates clear, challenging and achievable expectations for girls
- uses effective questioning and discussion techniques to support learning
- gives prompt and comprehensive attention to work submitted for marking and feedback

Classroom management and learning environment

- uses effective classroom management strategies that will encourage girls to take responsibility for their learning
- practises wellbeing for learning (academic care)

Professional knowledge and practice

- demonstrates passion and enthusiasm for teaching and learning
- demonstrates commitment to intellectual enquiry
- works in partnership with girls, families and colleagues to improve learning outcomes for girls
- responds to emerging research, educational priorities and needs
- works collaboratively within the Languages Department and year group, undertaking responsibilities within the department and team, as required by the HOD and Year Coordinator
- contributes to the development of departmental programs, responding in an agile and professional manner to changes in syllabi and NESA requirements
- demonstrates commitment to ongoing teacher professional learning
- engages in critical self-reflection of professional practices to improve the quality of teaching and learning
- maintains Teacher Accreditation hours and records according to NESA and school requirements
- maintains high standards of student care and discipline, both inside and outside the classroom
- communicates with parents/guardians, staff and girls in a respectful, professional and constructive way

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- contributes to the planning and implementation of policies
- dresses and behaves in a professional manner

Engagement with school, profession and wider communities

- supports the Christian ethos of the School
- supports whole school programs and initiatives e.g. Service Learning
- contributes to the wider life of the School through both formal (co-curricular activities) and informal involvement in a range of activities, including attendance at School camps
- demonstrates loyalty to the School and fosters school spirit

Miscellaneous

- works in accordance with the Abbotsleigh Code of Professional Conduct, WH&S and Staff Handbook
- undertakes any other duties as directed by the Headmistress from time to time

Specific requirements

- an appropriate university degree and teacher qualifications
- a current Working with Children Check
- accredited by NESA
- proven competency in integrating ICT into teaching and learning
- knowledge of 21st century learning and teaching, how girls learn, and study skills
- respect and appreciation of young people and their learning needs
- the ability to work collaboratively with staff, girls and parents

To apply, please forward cover letter, academic transcripts and detailed CV to hr@abbotsleigh.nsw.edu.au

Applications close **Monday 28 October 2019.**