



## **Information for full fee paying overseas students**

CRICOS Provider Code 02270F





### General information

Abbotsleigh enrolls a small number of full fee paying overseas students subject to places being available. The School's CRICOS Provider Code is 02270F. The School deals directly with parents and does not deal with agencies or pay referral fees for the recruitment of students.

Overseas students enrol at Abbotsleigh as full time boarding students. This requires attendance at school five days per week for each week of term.

Students reside in the School's boarding residences during term time and return to the care of their families during holiday breaks. On rare occasions the School may consider an alternative to boarding, if such an arrangement is proposed by parents.

Abbotsleigh offers the NSW Board of Studies courses in Primary Education, Junior Secondary Education and Senior Secondary Education (leading to the award of the Higher School Certificate). All courses are taught and assessed in accordance with NSW Board of Studies requirements. Abbotsleigh offers excellent teaching, boarding and recreational facilities.

Abbotsleigh complies with all legal requirements related to overseas students, including the:

- Education Services for Overseas Students (ESOS) Act 2000

- ESOS Regulations 2001
- National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The National Code).

Assistance with interpreting the ESOS legislation may be found in the ESOS Guide. Information about the legislation and an overview of recent amendments to the ESOS Act 2000 can be found at [www.aei.gov.au/esos](http://www.aei.gov.au/esos)

### Academic information

Abbotsleigh will make a determination of the year group and courses appropriate for an overseas student based on an interview and information related to the student's academic profile.

A primary consideration is the student's strength in English. The School may place a student into a year group where academic material is familiar to enable her to develop language skills.

If Abbotsleigh considers that a student requires intensive English support, you may be required to pay additional fees. Abbotsleigh may require entrance assessment and language testing to assess the student's ability to benefit from the School's program.

If a student has a language other than English as her first language, the School may require the student to complete an English proficiency assessment such as that done by AEAS. To find AEAS test centres, visit [www.aeas.com.au](http://www.aeas.com.au) (click on 'how to apply' and 'test centres').



The School may also conduct ability tests in Mathematics and English to ensure the student is placed in the appropriate class and/or course.

The School will also consider a student's age and level of academic ability in enrolment decisions. A certificate showing date of birth and translated copies of the student's last two school reports must accompany the application.

### Accommodation information

Abbotsleigh expects that overseas students will reside in the School boarding residences or with their parents in Sydney. Students enrolled as boarders are expected to remain as boarders, and the School's allocation of places depends on this. Boarding is a long term commitment, unless the School has previously agreed in writing to the contrary. A change in status, either before or after commencement, is entirely at the discretion of the School. (For further information, see the Enrolment Information booklet and Conditions of Entry in the prospectus pack or on the website.)

Regardless of whether a student is enrolled as a boarder or as a day student, a letter should be sent to the School naming a responsible adult as guardian. While the School would normally try to contact you for decisions regarding your daughter,



Abbotsleigh would contact the guardian if we could not contact you. The guardian should be someone who resides in or close to Sydney so they can come to the School if necessary.

### Fees and cost of living

The following payments (noted in Australian dollars) are payable prior to entry. These fees are not credited towards any tuition fees. All fees are subject to annual review. Advice of changes to fees is circulated to families at the end of each academic year.

- A non-refundable acceptance fee of \$1,500 is required to confirm acceptance when the School offers a place.
- A non-refundable entrance fee of \$2,000 is required to finalise the enrolment process for a student
- The student will need to arrange health cover at a cost of approximately \$500 per annum. The School requires full fee paying overseas students to have this basic cover as they are not covered under the national Medicare system. You can of course take out additional insurance if you wish.

In addition the School requires an advance payment six months before commencement that approximates the first semester tuition and boarding fees. This amount is credited against your first account but may not be refunded if parents withdraw a student in the six months

prior to commencement unless a visa to study in Australia is not granted.

If the student is not an Australian citizen/resident we may have to classify her as a full fee paying overseas student. Current fee information is contained in the Enrolment Information booklet.

### Living in Australia

- Roads and Traffic – In Australia, people drive on the left hand side of the road. If this is different to your country, you need to be very careful when crossing the road.
- Water usage – Australia is a much drier country than others. On top of that, it has been in drought for many areas. Water usage must be managed carefully.
- Food – The way Australians eat food and what they eat is basically a reflection of the country's English heritage. Food is normally served on individual plates and a traditional evening meal would consist of one serve of meat and three serves of vegetables. In the Abbotsleigh boarding house dining room, food is served on a self select basis. There is at least one meat/fish dish, with a vegetarian option and a selection of salads and pastas.
- Lifestyle – Australians value their leisure time. Pollution levels are much lower compared to the majority of other countries and Australians enjoy their environment by participating in many outdoor activities.

- What's free and what's not? As a temporary resident, you are not able to access any government concessions for services provided to residents. This means that you will pay full price for transport, medical services and education.

## Enrolment process

The Australian school year begins in January but a student may be advised to begin her studies mid year at the beginning of Semester 2 (towards the end of July), provided the School has sufficient knowledge to place her in the appropriate year group.

Upon receipt of the application for enrolment, including a record of birth and translated school reports, the Headmistress will assess the information and may then arrange an interview with the student and her family or guardian. Applications for entry into Year 10 are waitlisted until the year immediately prior to entry. Proof of citizenship is also required along with a copy of the visa relative to the student's stay in Australia. Please see the back page of the application form for a checklist of documents required.

## Changing education providers

If you wish to transfer to Abbotsleigh within six months of starting at another school, you will need to provide a written statement to Abbotsleigh indicating the reason for change and a written statement from the school you are leaving. Further details are available from the Abbotsleigh Registrar.

## Medical records

The student's family will be asked to complete a medical form providing details about the student. Immunisation information is part of that process and the School requires proof of immunisation.

## Attendance and assessment

The School has detailed attendance and assessment information which is available in the Overseas Student Handbook and other documents that will be made available when you start at the School.

## Pastoral care

The School has a number of staff members who support students in academic and pastoral matters. Further information is available in the Overseas Student Handbook.

## Summary information

- A full fee paying overseas student (FFPOS) is an overseas student studying at Abbotsleigh on a student visa.
- Abbotsleigh does not deal with agencies or pay referral fees for the recruitment of students.
- Abbotsleigh is registered on the Commonwealth Register of Courses and Institutions for Overseas Students under CRICOS Provider Code 02270F. Applications are considered for limited places.
- A student whose first language is not English will be required to provide documentary evidence of English proficiency.

- Overseas students, whether boarders or day girls, are normally waitlisted until the year preceding entry.
- Abbotsleigh may require an interview with parents and the student before an accepted place is offered.
- Overseas students are required to pay an advance payment that approximates their first term's tuition fees (and boarding fees if relevant). They are also required to pay overseas medical cover and any government levied examination fees.
- Overseas students will live in the School's boarding residences or with their parents in suburban Sydney.

## For further information

- Registrar at Abbotsleigh: registrar@abbotsleigh.nsw.edu.au
- Australian Education International – for Education Services for Overseas Students (ESOS) www.aei.gov.au
- Overseas Students Ombudsman – for protection for overseas students and student rights and responsibilities within the ESOS framework www.oso.gov.au
- International SOS 1800 234 601
- Study in Australia www.studyinaustralia.gov.au
- Education in Australia www.education.gov.au
- Department of Foreign Affairs and Trade www.dfat.gov.au for contact details of your country's embassy

- Department of Immigration and Multicultural Affairs www.immi.gov.au
- For immigration and visa information – Australian Customs Service www.customs.gov.au
- For information on what you can bring into Australia – Australian Quarantine and Inspection Service www.aqis.gov.au
- Tourism Australia www.australia.com

## Useful numbers

- Registrar at Abbotsleigh 02 9473 7777
- Emergency services – police, fire, ambulance 000
- ISA issues 131 881
- Dialling out of Australia 0011, then dial country code, city/region code, phone number
- Australia's country code is 61



## English language background survey:

Please detach, complete and return with your application if English is not the student's first language.

Were all subjects taught in English:

At Primary School?  Yes  No

At Secondary School?  Yes  No

How many years has the student studied English as a second language?

# ABBOTTSLEIGH



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